

AAPCO BOARD OF DIRECTORS MEETING

March 17, 2013

Hyatt Regency Crystal City, Arlington, VA

AAPCO President, Gina Alessandri, MI, convened the meeting at 2:02 p.m.

In attendance were: Chuck Andrews, CA, Past President; Jeff Comstock, VT, President Elect; Tim Drake, SC, Director; Chuck Moses, NV, Director; Dennis Howard, MD, Director; Amy Bamber, MT, Director; Steve Dwinell, FL, Chair SFIREG; Dave Fredrickson, Treasurer; Grier Stayton, Executive Secretary; Audra Gile, KS, Chair, Lab Committee; Dave Scott, IN, Chair, Off-Target Movement of Pesticides Committee; Jack Peterson, AZ, Chair, States-Industry Forum Committee; Vicki Cassens, Chair, AAPCO Website Committee; Cary Giguere, VT, Chair, SFIREG POM Working Committee; Dave Scott, PA; Pat Jones, NC; John Lake, PA; Jim Gray, ND; and Brian Rowe, MI.

Dwinell asked that the up-coming EPA FIFRA Scientific Advisory Panel topic on Product Performance be added to the agenda.

Andrews motioned and Comstock seconded acceptance of the minutes of the January 24, 2013, Board meeting. Motion carried.

Treasurer's Report-

Alessandri introduced Dave Fredrickson as the recent AAPCO hire to replace Mike Fresvik as AAPCO Treasurer in August 2013. Fredrickson presented expense and balance reports for the SFIREG and AAPCO accounts ([Attachment 1](#)). Although SFIREG showed a negative balance, Fresvik has scheduled a drawdown to replenish the account. The AAPCO total balance including Certificates of Deposit and Savings accounts totaled \$105,739. Fredrickson noted the AAPCO Check Sample program had been providing an additional source of revenue, and stated the paid meeting registrations for the 2013 meeting was about 150. Andrews asked for a breakdown of states attending and Fredrickson replied he would tabulate. Fredrickson stated his intent to provide the Treasurer's report in advance of the Board meeting for spring 2014. Andrews motioned to accept the Treasurer's report, Bamber seconded, and the motion carried.

SFIREG Grant Update-

Alessandri noted the earlier receipt of \$45,000 toward the SFIREG grant and the unknown status of the remaining \$25,000 portion of the \$140,000 grant award. Alessandri will ask for an

update from Dan Helfgott, FEAD, EPA, at the meeting. Dwinell presented an option paper to the Board to discuss means of saving SFIREG dollars. Dwinell expressed his preference for continued face-to-face meetings of SFIREG if at all possible. He then presented options for reducing the costs of the meetings:

POM/EQI WORKING COMMITTEES

1. Conduct webinars every 3rd meeting, alternating so that each WC has one webinar per year.
2. Conduct webinars every other meeting so that each WC has one webinar per year.
3. Reduce each WC by two persons.
4. Combine WCs and reduce total number of representatives to 14 with specifications for representatives to provide needed expertise. Two face to face meetings per year.

FULL SFIREG COMMITTEE

1. Conduct webinars every 3rd meeting so that webinars occur every other year.
2. Conduct webinar for June meeting
3. Eliminate catering.

Giguere emphasized the need to maintain expertise in program areas if the Working Committees were combined. An option to populate the Working Committees with State Lead Agency personnel who could cover their costs of travel was rejected – it would present a geographically and otherwise unbalanced committee. Andrews noted that if the WCs were combined it would be difficult for the Chair to incorporate issues from both WCs as structured now. He suggested if this were to come to pass, the one Working Committee could break into 2 sub-committees. Alessandri asked if a change in meeting location would make a difference, and Dwinell replied that EPA needs the meetings in close proximity to their staff. Dwinell expressed his preferred option of keeping the 2 WCs and reducing their representatives to a total of 7 for each. Gray commented that EPA is getting a big bang for their buck and emphasized the need to route issues to the appropriate EPA staff for consideration. Gray suggested AAPCO ask Helfgott to explain what FEAD is doing to effectively communicate issues to other Divisions in EPA. Moses expressed his support of continued face-to-face meetings and the down-side of webinars. Comstock supported a combined WCs meeting in 2014. Alessandri closed the discussion by stating there is no due date on the grant reduction options, and thanked Dwinell, Giguere, and Meyer for their effort.

Priority Topics for On-Going Conversations with EPA Leadership-

Comstock noted the three meetings per year held between AAPCO and EPA senior management, and the need to share topics in advance. A discussion ensued and suggestions/comments were as follows:

- Comstock would like to raise the issues of the treated article and 25(b) exemptions;
- Bamber felt specific examples of poor communications between EPA Divisions should be raised;
- Gray suggested that in meetings with Bradbury, AAPCO should keep clarifying the different roles of AAPCO and SFIREG;
- Gray elaborated on the SLITS responses floated up to the Label Review Committee and how SLITS provides a mechanism to avoid duplication of answering the same question. While the additional review process may cause delays, there is more consistency in the EPA response.

Reports from Standing Committees-

NPIRS/AAPCO Website - Vicki Cassens reported that the AAPCO website has moved to a new host, Network Solutions. The webpage has been re-designed and Cassens and staff spent over 400 hours transferring files from the Purdue server to Network Solutions. Cassens noted that Peggy Hoover, Purdue University, provided Stayton with training on how to update information on the new site. Cassens also noted the new site required new software to be developed for on-line meeting registration. On-line payments for member dues and check samples were also re-written. The AAPCO list-server for the spring meeting announcement is composed of approximately 800 names. There followed a discussion on Droople as a possible software mechanism for member communications and sharing of documents. Andrews agreed to discuss Droople during the ASPCRO – AAPCO joint Boards meeting on Wednesday. Alessandri thanked Cassens for her hard work on the AAPCO website.

Off-Target Movement of Pesticides- Dave Scott, IN, asked the Board to abolish the Off-Target Movement of Pesticides Committee. He pointed out the existing issues relating to off-target movement are more a function of SFIREG. Scott's committee had performed the task of commenting on the EPA drift PRN and felt that if further AAPCO involvement was necessary, the Board could appoint an ad hoc committee or refer issues to SFIREG.

SFIREG Committee report- Dwinell reported SFIREG Committees have continued to meet, the options for cost reductions have been explored, and minutes of the meetings have been posted to the AAPCO web site. A more detailed SFIREG report will be provided during the AAPCO Business Meeting.

AAPCO Spring Meeting 2014- Drake commented he is looking forward to chairing the planning committee for the 2014 meeting and asked for the Board's support.

AAPCO Spring Meeting 2013- Alessandri thanked Comstock for pulling together a program with great topics and speakers.

Worker Protection Committee report- Andrews reported the WPS Committee is still awaiting release of the EPA notice of rulemaking and a meeting is scheduled with Kevin Keaney and staff to ensure early communications from EPA to the Committee. The notice should be released summer or fall 2013. Dwinell stressed the need for a communications strategy and asked to sit in on any meetings relating to the notice.

CTAG Liaison- currently the AAPCO liaison Co-Chair position is vacant. Stayton was advised to contact Michele Arling, EPA, for the new SLA lead. Leo Reed, Gary Fish, and Tim Drake were mentioned as SLA reps on CTAG.

American Agronomic Stewardship Alliance Discussion- Dave Scott, IN, briefed the Board on the AASA role in providing inspections relating to pesticide container and containment standards. The Alliance performs 1,500 third-party inspections per year, and it would benefit AAPCO and SLAs to coordinate their activities. Scott noted the extensive database resulting from their program. Dwinell suggested AASA present their information at a future AAPCO meeting. Andrews recommended Scott act as AASA liaison to AAPCO.

Status of AAPCO Committees-

Information Technology Committee- Need and function of the Information Technology Committee was discussed. Currently there is no Chair of the Information Technology Committee. Jim Gray suggested renaming the Committee "Information Management" citing a possible link to EPA's development of a portal for 24(c)s and a portal for label submissions to the Registration Division, OPP. Giguere recommended if the Committee is to remain active, younger members be selected. As a member of the IT Committee, Cassens noted the absence of any decision making authority or impact on how technology is adopted. She also noted AAPCO and SFIREG have been represented on various workgroups, such as, Web Distributed Labeling. Andrews asked the Board if they have any current issues the IT Committee should address, and if not, questioned the need for the Committee. He added the Committee could be resurrected if an issue arose. After further discussion Andrews motioned the Committee be abolished. Drake seconded. Motion carried.

NPIRS – AAPCO Website Committee - Cassens asked the Board to rename the NPIRS – AAPCO Website Committee as the “AAPCO Website Committee.” The Board approved the name change. Membership remains unchanged.

Off-Target Movement of Pesticides Committee- Andrews motioned to abolish the Committee on the recommendation of the Committee Chair, Dave Scott. Drake seconded, and the motion carried.

Publications Committee- Drake motioned the committee be abolished, Bamber seconded. Motion carried.

Worker Protection Committee – Committee shall remain active and it was suggested to the Chair, Chuck Andrews, the Committee coordinate activities with SFIREG.

CTAG Liaison - Peterson will discuss the need for a new liaison at the May CTAG meeting.

FPT – Canadian Liaison – Comstock will act as liaison.

NASDA Liaison – Always the current AAPCO President.

AASA Liaison – Andrews motioned to add Dave Scott, IN, as the AASA Liaison. Comstock seconded. Motion carried.

There followed discussion of a possible Information Management Committee. Gray suggested referring these types of questions or issues to an ad hoc committee.

States – Industry Forum Committee- Alessandri asked the Board to comment on the continuation of the SI Forum. Peterson reported the SI Forum worked out well this year due to increased involvement of Jeff Case and industry. However, the Forum could be replaced by soliciting agenda topics from industry during the normal meeting planning. Comstock recommended saving a block of time on the agenda for industry. Dwinell noted that industry approaches SFIREG if they wish a particular topic addressed and the same should be expected for industry input into the AAPCO Spring Meeting agenda. Giguere asked for the ASPCRO model on industry input. Dwinell replied, industry attends the ASPCRO Board meetings. Gray proposed an “Industry Relations” type of committee. Comstock motioned to dissolve the States-Industry Forum Committee, Drake seconded. Dwinell expressed the need to identify the appropriate industry contacts. Gray suggested an “exploratory committee.” Comstock’s motion was amended by Drake to abolish the States-Industry Forum Committee and build industry issues into the general meeting planning. The motion as amended passed. Comstock

agreed to include this subject (industry involvement in meeting planning) during the next Board meeting.

Secretary's Report- Stayton provided a report on the status of the Secretaries office and the 2013, 2014, and 2015 Spring Meetings ([Attachment 2](#)).

EPA FIFRA Scientific Advisory Panel Meeting - Dwinell noted the SAP scheduled meeting to accept comments on a proposed rule to establish performance measures for registration eligibility for insecticides used to control pests of health and economic significance (termites, bedbugs, ticks, etc.). The meeting is scheduled from Tuesday through Thursday, March 19-21st.

Dwinell will make comments on behalf of ASPCRO and Florida on Tuesday afternoon. Dwinell stated his comments will be in support of proposed efficacy standards on termiticides (except for one standard of 100% efficacy for 5 years under the U.S. Forest Service test). ASPCRO is also asking the SAP to expand efficacy standards on bedbugs to 25(b) products, and to establish a standard for total release foggers.

New Business- Alessandri asked for any new business from the Board. There being none, it was suggested by Comstock that the date for the next Board meeting be selected from the weeks of April 8th and 15th.

Alessandri noted this would be Chuck Andrews last meeting as a Board member and commended him for his outstanding service to AAPCO.

Drake motioned to adjourn the meeting, Bamber seconded. The meeting adjourned at 5:20 p.m. and the Board went into Executive Session.

Respectfully submitted,



H. Grier Stayton
Executive Secretary, AAPCO