

*AAPCO Board of Directors Call
April 1, 2020
Amy Sullivan, Executive Secretary*

On the call: Leo Reed, OISC; Liza Fleeson Trossbach, VA; Gabrielle Sather Olson, Treasurer; Patrick Jones, NC; Megan Patterson, ME; Gretchen Paluch, IA; Gary Bahr, WA SFIREG Chair; Cary Giguere, VT

The meeting began at 2pm et. Reed began with a roll call.

Reed began by welcoming our new board members and SFIREG chair, and is glad to be using the virtual meeting format. He explained that we will be doing the financial session of our typical meeting during the board meeting this time (although the financial meeting is typically held prior to the board meeting with the Past President, President, and President-elect, Treasurer and Executive Secretary in attendance), so that the budgets can be reviewed for all board members.

Reed went on to request that the board members start reviewing the policies each month. We will ensure that some of the policies are finalized, and that everyone is familiar with the policies. Everyone has had the chance to review the policies on the website, with no questions. Reed also mentioned the OneDrive which is housing some policies that need a bit more work prior to finalization. Sullivan will invite the new members to the OneDrive. Fleeson Trossbach offered to take a look and see what she can do to update them. Reed also requested that we address the financial policies next as Sather Olson has provided comments on them already.

Reed then moved onto discussing the Survey policy, and asked that the board be aware of it especially the timeliness issues related to it, as well as that we are thoughtful about reviewing the surveys requested to include any additional questions that could benefit more people. Reed also wants to include a turnaround time with a hard date, so that they are addressed relatively quickly. Reed also has the intent to develop a dicamba survey, but it may be delayed due to the COVID-19 issue.

Sather-Olson then described the Directors and Officers insurance, saying that it will protect board members in the context of their work with AAPCO. Workman's Comp covers Sather-Olson and Sullivan in the event we are injured while working. Sullivan added that we do not have general liability insurance, and are not able to obtain it.

Reed moved into a review of the OneDrive, pointing out the folders for taxes, policies, committees and agenda planning.

Sather Olson then presented on the financial report for SFIREG and AAPCO. There was some discussion about the difference between AAPCO and SFIREG's budgets, the summer board meeting, and possible JWC Sept locations. SFIREG is currently under budget, which was expected. AAPCO is hoping to finalize the costs for the Spring Meeting soon.

Bahr then spoke regarding the JWC meeting for April, using the GoToMeeting on April 6th which is open to the public, and then on April 7th the committees will have breakout meetings that are

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not open to the public. Bahr has requested that standard reports be provided in advance in writing, Aline DeLucia will report for NASDA, and then discussions will be on COVID, Dicamba, Paraquat, upcoming registration reviews, interim decisions, and discussion on the future meetings. He also thanked the board for their support for Carrie Leach as the new EQI chair.

Reed then moved into the question of when we should make a decision on full SFIREG, June 1-2, suggesting that maybe May 1 would be a good date to decide by. Virginia has issued a stay at home executive order through mid-June (and SFIREG is held in VA). The stay at home order could be rescinded if not needed or it could be extended. Fleeson Trossbach and Bahr will work together to try and make a decision earlier. They will use April 24th as a date to decide by, but may decide earlier. They will also begin to consider how to utilize the virtual meetings for SFIREG.

AAPCO has been involved extensively with COVID-19 issues, and there have been a lot of conversations with various entities. The survey response was very good. Reed asked for any edits/comments on his message to the membership, with none noted. Sullivan will send out to the membership. Reed asked if any related issues come up for the board to forward to Reed, Jones and Sullivan. The board also discussed issues related to PPE, enforcement discretion, complaints related to the regions' requesting information on C&T plans of states while they are buried with COVID-19, product training, etc.

Into the future Reed said that the Executive Secretary's job duties will be reviewed. Duties currently undertaken will be sent out to the board soon and an analysis of the hours needed to complete the job. Reed also discussed having the evaluations from the conference sent out in 2 weeks, as well as the possibility of having the evaluations moved into Survey Monkey into the future, which folks considered a good idea.

The meeting ended at 3:23pm eastern time.

Respectfully submitted,

A handwritten signature in cursive script that reads "Amy Sullivan".